

APPLYING FOR PROFESSIONAL PRACTICE COURSES AT THE SCHOOL OF ARCHITECTURE IN THE M.ARCH. PROGRAM
Information for Non-degree, part-time Professional Practice, CACB Applicants

To have your professional Architecture degree from another country certified, enabling you to practice as an architect in Canada, please visit the web site of the Canadian Architectural Certification Board at <http://cacb.ca/>.

The CACB will review your transcript to determine the courses required to meet their accreditation requirements. Once notified, forward the course description from the University Calendar to the CACB contact.

ARCH 655, Professional Practice (available during Winter and Spring term):

Discussions of the legal and ethical aspects of architectural practice in Canada and in Ontario; in particular, contracts, bonds and insurance, construction lien, by-laws and regulations, architectural partnership. The legal background, client-architect relations, partial services, professional problems. The course is an introduction to the financial aspects of the development and construction industries. The economics of property development and the process of cost estimation and control will be treated from a practical perspective.

The CACB will forward a letter or email verifying the acceptance of the course noted. This letter or email must be included with your application. The application process is online, however it must be noted in your OUAC application that you are a part-time, non-degree Architecture student.

Required Documents:

Once your application is submitted online, you will receive an email with instructions for obtaining a userid and password from UW Directory, along with logon instructions for Quest, the student information system. This will allow you to track your application through the various stages. An Applicant Quest Help Sheet is available at: <http://www.grad.uwaterloo.ca/faculty/admission.asp>

- OUAC application (\$100.00 fee applies)
- CACB letter advising the course requirement & CACB email/letter confirming ARCH 655
- A resume/CV
- A copy of Official final transcripts and Degree Certificates showing awarding of degree (International Students), from any Secondary institution attended, uploaded in Quest
- Proof of English language proficiency test (TOEFL or equivalent test score) or other proof <http://gradcalendar.uwaterloo.ca/default.aspx?sectionID=5187&pageID=8945>
- Proof of Canadian citizenship or Permanent Resident status if you were not born in Canada

Tuition & Fees:

Tuition is paid as a part-time, non-degree student per term, not on a course basis. <http://www.adm.uwaterloo.ca/infofin/students/stdfees.htm>