

SCHOOL OF ARCHITECTURE – UNIVERSITY OF WATERLOO

EXTENSION AGREEMENT FORM

Student Name: _____

ID No.: _____

Course: _____

Term: _____

Project(s) Affected: _____

The intent of this form is to provide documentation that outlines:

- a student’s request for additional time to complete a project or assignment
- the reasons why such an extension is appropriate
- the impact of the extension on any other courses
- documentation (medical or otherwise) to support and justify this request
- signed agreement of a new and firm due date

Reason for the need for additional time: _____

(please append additional documentation, letters, medical notes, etc.)

Original due date: _____

Revised due date: _____

AGREEMENT

By signing this form the student agrees to the new due date. If this needs to be revised due to any circumstance, additional agreement is required from all parties.

Student signature: _____ Date: _____

Faculty signature: _____ Date: _____

UGAC signature: _____ Date: _____